



NMKRV COLLEGE FOR WOMEN

Autonomous Institution
#45/1, 22nd Cross, III Block Jayanagar
Bengaluru – 560 011

IQAC

29.6.2015

Minutes of the meeting held on 29.6 2015

Agenda: Planning of Activities for the Academic year 2015-16

An IQAC meeting was held in the conference Hall on 29.6.2015 at 2.00PM with the IQAC members to discuss the planning of activities for the Academic year 2015-16.

- The Coordinator Ms Priya R welcomed the members and briefed them on the Agenda.
- Ms Vanishree suggested that we organize a National conference. After discussions it was decided to approach NAAC for sponsoring the conference.
- The members also suggested to organize FDP for improving the teaching skills among new faculty members.
- Ms Roopashree conveyed the desire of teaching and non-teaching staff to go on outbound faculty development programs. Hence it was decided to contact resource persons who would organize such programs.
- Principal suggested that all the departments should conduct workshops and seminars for students. Further they should try to get sponsorship to conduct these events.
- It was also decided to collect feedback from various stakeholders like students, alumni and parents on the institution and curriculum.
- The Principal highlighted the importance and need of maintaining a proper lesson plan and work diary. The faculty so far were writing the work diary in ordinary books, it was decided henceforth to print work diaries with common format and distribute among faculty members.


Priya R
Coordinator

Members Present:

Dr Snehalata G Nadiger (Principal) 

N Vanishree 

Suman Prasad 

Shashirekha B V 

Roopashree A 

Dr Sandhya Hegde 


Priya R (IQAC Coordinator)



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2.7.2015

Minutes of the meeting held on 2.7.2015

Agenda: DST INSPIRE Summer Program Work plan and Feedback format

A meeting was held in the conference hall on 2.7.2015 at 3.00 pm with the IQAC members to discuss the above mentioned agenda.

- In continuation with the previous meeting a tentative work diary format was decided. It was decided to maintain the work diary for every semester. Principal and the Vice Principal were to check the diaries of all the staff members once every month.
- The college had got approval from DST to organize INSPIRE summer camp for 12th std students. It was decided that the camp would be conducted by the Science forum Vigyana vedike. Ms. Suman Prasad from the Biotechnology department was made the coordinator for the program. The tentative period to conduct the camp was fixed as November.

Priya R
Priya R

IQAC Coordinator

Members Present:

N Vanishree *N Vanishree*

Suman Prasad *S*

Shashirekha B V *Shashirekha*

Sandhya Hegde *Sandhya*

Roopashree A *Roopashree*



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IQAC

3.8.2015

Minutes of the meeting held on 3.8.2015

Agenda: Student feedback analysis Out bound FDP

- A meeting was held at 2.00pm in the conference hall to discuss the feedback analysis of the academic year 2014-15.
- The department wise outcome of the analysis was presented by the IQAC coordinator to all the members. It was decided that the principal would meet the Heads of the departments to discuss the performance of their faculty members.
- The IQAC Coordinator updated the members on the outbound FDP. The resource person was Mr Raghunandan and his team. It was decided to take the faculty members, both teaching and Non-teaching, to Prayag Discovery Village Resort in the month of December as that would be the vacation period. The coordinator said that the focus of the FDP would be on teambuilding, leadership Time management and resource management.

With no other agenda to discuss the meeting closed with a vote of thanks by the coordinator.

Priya R
Priya R

IQAC Coordinator

Members Present:

Dr Snehalata G Nadiger(Principal) *sqp*
Dr Sudha Angadi *shl*
MsShashirekha BV *Shashirekha*
Ms N Vanishree *Vanishree*
Suman Prasad *Suman Prasad*
Sandhya Hegde *SH*



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IQAC

23.11.2015

Minutes of the meeting held on 23.11.2015

Agenda: To discuss the proposal for NAAC sponsored seminar

A meeting was held in the conference room on 23.11.2015 to discuss the NAAC sponsored seminar proposal.

The following were the outcomes of the discussion:

- The title of the conference was decided as – Transformation of Higher education through Academic and Administrative audit.
- The dates to conduct the workshop were tentatively fixed as 5th and 6th august 2016
- After discussion, various themes and subthemes were shortlisted.
- The proposal is to be finalized by the coordinator and submitted to NAAC

Priya R
Priya R

IQAC Coordinator

Members Present:

Vanishree N *Vanishree N*
Suman Prasad *S*
Dr Sudha Angadi *Sudha*
Roopashree A *Roopashree*
SHASHIREKHA B.V. *Shashirekha*



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IQAC

22.2.2016

Time : 2.00 pm

An IQAC meeting was held on 22.2.2016 in the conference hall. The following were discussed:

- It was decided to take the student feedback on teachers , in the month of march. This is to be taken through IPOMO .
- The data for submitting the AQAR 2015-16 is to be collected from all the deparments. A circular containing the format to submit the data will be sent to all the departments. Student volunteers will be involved in the collection of data.
- It was decided that Ms Vanishree n and Ms Priya R would attend the refresher program to be organized by Mount Carmel College.
- In order to address the staff and students' problems, Ms Vanishree suggested that we keep suggestion box in the campus. This would help the students who would like to lodge a complaint, but would like to remain anonymous.
- Ms Roopashree suggested that we display the Vision, Mission and policies of IQAC more predominantly in the IQAC room.
- It was decided to have a new committee for anti-ragging and display the rules and regulation in the college corridor.
- The funds allocated to each department towards library books were discussed. Departments with less books in the library were allotted more funds.
- The need for a common room for students was raised by Ms Suman prasad. It was decided to get the open stage enclosed with a partition and convert it into a common room for students.

The meeting ended with avote of thanks by the coordinator.


Priya R

IQAC coordinator

Members Present:

1. Vanishree N Vanishree N
2. Roopashree A Roopashree A
3. Suman prasad S
4. Dr Sudha Angadi Sudha
5. Shashirekha B V Shashirekha